



## SOCIAL INCLUSION POLICY

### HA Tutors Limited

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## **Overall Aims**

The aim of Harrison Allen is to make sure that our tuition services are easily made accessible to all who want or need them. We recognize it is our moral and indeed legal imperative to prevent the possibility of any kind of Social Exclusion. Put simply, we want to provide a friendly and efficient service that makes sure no one is left out. This Policy should be read in conjunction with our Equality, Diversity and Non-Discrimination Policy.

## **Causes of Social Exclusion**

Exclusion occurs when individuals or areas suffer from a combination of linked problems such as unemployment, poor skills, low incomes, benefit dependency, poor housing, high crime, bad health, drug or alcohol problems, social isolation, family breakdown, low esteem, discrimination or lack of facilities and support. A policy of social inclusion aims to overcome the many and complex reasons why people are shut off from society.

In the context of Harrison Allen's services, we have identified the following as the most common barriers to Social Inclusion:

### **Lack of Communication**

Harrison Allen staff are ready for consultation on all aspects of individual tuition - in person, by telephone, by letter, fax or email. Please ring to make an appointment. In the absence of staff the office answer machine will take your details and we will respond as quickly as possible. You can also find helpful information on our website <http://www.harrisonallen.co.uk/>

If you are concerned at your level of English we can usually find a language tutor or translator to help.

Where appropriate we ensure that our students can participate in decisions made regarding their tuition.

### **Discrimination**

Harrison Allen is an organization which offers equal opportunities to all - students, parents, visitors, staff and tutors - regardless of gender, ethnicity, cultural and religious background, sexuality, disability or special educational needs and ability.

Please see our Equality, Diversity and Non-discrimination Policy.



### **Physical barriers**

Harrison Allen has ground floor teaching facilities and toilet for students or tutors requiring wheelchair access. Similarly we can meet with clients in those facilities.

### **Transport**

We offer advice when needed to students, parents and tutors on the best transport options for travel to our office, Saturday classes or other designated tuition venues. We'll send you maps and directions by post or email.

### **Conclusion**

We are conscious of the issues involved in the term "social inclusion" and the way we handle them in the daily delivery of our services. If you have any questions or worries about our services please feel ready to call us and we will do our utmost to respond.

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